



SRI AKILANDESWARI WOMEN'S COLLEGE, WANDIWASH.

(Re-Accredited with 'A' Grade By NAAC) (Recognised under section 2(f) and 12(B) of UGC Act.)
(Permanent Affiliation Granted by Thiruvalluvar University)

COMMITTEE FOR SC/ST

The college has constituted a Committee for SC/ST to promote the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficulties. The cell regularly conducts formal meetings with students to attend to their personal, social and academic problems if any and to create a safety, supportive and congenial atmosphere in the students.

S.No	Name	Designation
1	Dr.S.Rukmani Principal	Chairman
2	Mrs.M.Gnanalamar Head - Tamil	Convener
3	Dr.E.Kalaivani Assistant Professor of Tamil	Member
4	Dr.M.Sudha Assistant Professor of Biochemistry	Member
5	Mrs.V.Latha Junior Assistant	Member
6	Ms.S.Gnanathamarai M.Sc., Physics SC Student Representative	Member
7	Ms.M.Deepa B.Com ST Student Representative	Member


Ms. SUGUNA. K
Co-ordinator - IQAC
Sri Akilandeswari Women's College
Vandavasi - 604 408


Dr.S. RUKMANI, M.A., M.Phil., B.Ed., Ph.D.
Principal
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COMMITTEE FOR SC/ST

MINUTES OF THE MEETING

The following resolutions were compiled to execute for the academic year 2022-2023

1. It is resolved to counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
2. It is resolved to provide an environment where all such students feel safe and secure.
3. It is resolved to provide appropriate counseling for any emotional emergencies arising on account of any event at the campus if any.
4. It is resolved to provide the mechanism to redress the grievance of SC/ST students, if any
5. It is resolved to ensure protection and reservation as provided in the constitution of India.
6. It is resolved to arrange for special opportunities to enhance the carrier growth.
7. It is resolved to create awareness among the SC/ST students regarding various scholarships program of State Govt. and Central Government.

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COMMITTEE FOR SC/ST

Action Taken Report

S.No	Discussions	Action Taken
1	Many students were not aware of the Scholarship	<p>1. An Awareness Meeting was conducted to the students through which 201 students applied and received scholarship to the extent of Rs.1,215,100 during the year 2022-2023</p> <p>2. 1 SC Student from the Department of Computer Science has opted and received Central Sector Scholarship to the extent Rs.12,000 per annum during the year 2022-2023</p> <p>3. 1 Biochemistry PG student has received Indira Gandhi Single Child Scholarship to the extent of Rs.36,300 per annum during the year 2022-2023</p>
2	Students requested to clarify the queries regarding the online application	Special meeting was conducted to the SC/ST students in which the detailed procedure for online application is explained.
3	Students from the remote area requested assistance in online application of the Scholarship	As per the request received from the students the committee arranged a special camp inside the college and assisted the students and successfully applied for the scholarship.
4	Awareness on Skill development training programmes and placement opportunities.	Due to the intensive skill development training given by the college placement cell during 2022-2023 36 number of SC/ST students got placed in various reputed companies.

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MINORITY CELL

The Minority cell is constituted with the purpose of empowering the minority students in the college. The cell provides support to the students belonging to such communities to bring them to the mainstream. The minority cell has been very much keen to provide services to the educational and cultural needs of the minority community at par with other caste and creed.

S.No	Name	Designation
1	Dr.S.Rukmani Principal	Chairman
2	Mrs.A.Firose Assistant Professor of Chemistry	Convener
3	Mrs.B.Preethi Head - Commerce	Member
4	Mrs.U.Rizwana Assistant Professor of Commerce CA	Member
5	Dr.T.Shenaz Begum Assistant Professor of Biochemistry	Member
6	Ms.M.Jazeera Assistant Professor of English	Member
7	Ms.M.ShririnBanu B.Sc.,Physics	Member


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MINORITY CELL

MINUTES OF THE MEETING

The following resolutions were compiled to execute for the academic year 2022-2023

1. It is resolved to solve the issues and problems related to the minority students and employees of the College if any.
2. It is resolved to enhance equal opportunities in all academic activities.
3. It is resolved to encourage to enroll for career orientation programmes.
4. It is resolved to provide assistance for minority students through counseling, personality development classes, remedial coaching, preparatory classes for professional and employment purposes, etc. to elevate their social status.
5. It is resolved to create awareness among the minority students regarding various scholarships program of State Govt. and Central Government.

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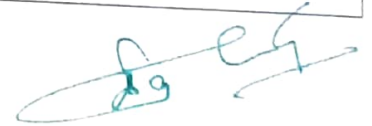
MINORITY CELL

Action Taken Report

S.No	Discussions	Action Taken
1	Many students were not aware of the Scholarship	An Awareness Meeting was conducted to the students through which 111 students applied for fresh and renewal of Minority scholarship during the year 2022-2023. 9 number of Minority students (Jain) got Rs.1,26,800/- amount of financial assistance from Non-Governmental organization during 2022-2023
2	Students requested to clarify the quires regarding the renewal	Mrs.A.Firose, Nodal officer arranged a special camp with biometric assistance and helped the students in the renewal process.
3	Students from the remote area made a request to help them to fill onlineScholarship application.	As per the request received from the students the a special camp was organized inside the college and helped the students to fill minority online scholarship form
4	Awareness on Skill development training programmes and placement opportunities.	Due to the intensive skill development training given by the college placement cell during 2022-2023 27 number of minority students got placed in various reputed companies.



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GRIEVANCE REDRESSAL COMMITTEE

The college has constituted a grievance redressal committee with the following members. The committee used to collect and analyses grievances addressed to them under each of the respective domains and resolve the issues with the aid and guidance of the Chairman

List of Members

S.No	Name	Designation
1	Dr.S.Rukmani Principal	Chairman
2	Mrs.M.Gnanamalar Head -Tamil	Convener
3	Mrs.A.Shoba Head -Chemistry	Member
4	Mr.S.Selvakumar Head - Physics Coordinator - Exam Cell	Member
5	Mr.A.Prabaharan Manager	Member

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GRIEVANCE REDRESSAL COMMITTEE

Action Taken Report

S.No	Grievance Received	Action Taken
1	External Exam Grievance: In the final Results few students received as with held	The issues were reported to the Controller of Examinations of Thiruvalluvar University by the Exam Cell of the College and got rectified.
2	External Exam Grievance: In the final Results few students internal marks were missing	The issues were reported to the Controller of Examinations of Thiruvalluvar university with proper evidences and the revised results were received by the Examination cell of the college and intimated to the students through proper channel.
3	Transport Grievance: Few students requested for the extension for the bus routes	The requests were reported to the Management through the Bus in-charge and the bus routes were extended as per their request in the interest of the safety of the girl students.

Except the above mentioned grievances. No grievances were raised during the academic year 2022-2023

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INTERNAL COMPLAINT COMMITTEE (ICC)

The institution has established an Internal Complaint Committee with the following members. The committee was established to specifically address the internal complaints received from the members of the Staff (both Teaching & Non-Teaching) and Students including the hostel inmates.

S.No	Name	Designation
1	Dr.S.Rukmani Principal	Chairman
2	Ms.K.Suguna Vice Principal & Warden	Convener
3	Dr.J.Sujatha Assistant Professor & Deputy warden	Member
4	Mrs.S.Sujatha Head - Computer Science	Member
5	Mrs.C.Sasirekha Junior Assistant	Member

During the Academic Year 2022 -2023, no Complaints were received from the Staff and Students.

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ANTI-RAGGING COMMITTEE

The Anti Ragging Committee is constituted to monitor measures for preventing, prohibiting activities of ragging menace within and outside the campus in accordance with UGC regulations.

S.No	Name	Designation
1	Dr.S.Rukmani Principal	Chairman
2	Dr.K.Padmalochna Head - Biochemistry	Convener
3	Dr.T.Shenaz Begum Assistant Professor of Biochemistry	Member
4	Mrs.D.Rajaselvi Head - Computer Applications	Member
5	Ms. E. Tamilarasi II- M.Sc., Biochemistry	Member
6	Ms. N. Gomathi III B.Sc., Biochemistry	Member

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ANTI-RAGGING COMMITTEE

MINUTES OF THE MEETING

The following resolutions were compiled to execute for the academic year 2022-2023

1. It is resolved to announce all staff and students of this college about the constitution of "Anti -Ragging Committee."
2. It is resolved to motivate the students to avoid ragging of junior students.
3. It is resolved to inform the staff and the students that any abuse or humiliation in the form of word /act /deed in the name of "Ragging" is an offense which is liable for punishment.
4. It is resolved to create awareness among staff and students about the penal procedure and conviction for "Ragging."
5. It is resolved to exhibit the banners and hoardings to prevent "Ragging" within in the campus.
6. To conduct periodical meetings to assess the situation prevailing in this institution.
7. It is resolved to collect the pledge forms duly filled by the student regarding the prevention of "Ragging"

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ANTI RAGGING COMMITTEE

Action Taken Report

Discussion	Action Taken
<p>Adequate and frequent awareness meetings to be conducted to ensure the campus as "Zero Ragging Campus" or "No-Ragging Zone"</p>	<p>The Committee conducted many awareness meetings frequently on the topic Need for Prevention of Ragging.</p> <p>Appropriate strategies were adopted to publicize the existence of Anti Ragging Committee in the campus, Name of the coordinator, Contact Numbers, availability of Grievance box, grievance redressal mechanism and Affidavit forms signed by the students.</p> <p>This practice leads to creation of "Zero Ragging Campus" or "No-Ragging Zone" during the year 2022-2023.</p>

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OBC CELL

The MHRD, University Grants Commission has given priority to the downtrodden students and staff and have given directions to all the universities and colleges to establish an OBC Cell. In this regard an OBC Cell of our college was Constituted with the following members. The cell has specifically concentrated on the welfare of the OBC students and staff. The main aim of the cell is to monitor the availability of various schemes to the OBC students like scholarships, welfare schemes etc and to help them to integrate with the mainstream.

S.No	Name	Designation
1	Dr.S.Rukmani Principal	Chairman
2	Dr.S.Anandhkumar Assistant Professor of Chemistry	Nodal Officer
3	Mrs.A.Shoba Head - Chemistry	Member
4	Mrs.B.Preethi Head - Commerce	Member
5	Dr.T.Shenaz Begum Assistant Professor of Biochemistry	Member
6	Mrs.S.Sujatha Head - Computer Science	Member
7	Ms.B.Dharani B.A., English	Member

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OBC CELL

MINUTES OF THE MEETING

The following resolutions were compiled to execute for the academic year 2022-2023

- It is resolved to uplift the students belonging to the OBC community equal to the mainstream student community.
- It is resolved to council and guide about various issues and help them to manage academic and non-academic activities
- It is resolved to create awareness about various welfare schemes and other government orders particularly for the OBC community.
- It is resolved to function as a grievance redressal cell for the grievances of OBC students and employees.
- It is resolved to promote the self-confidence of OBC students.
- It is resolved to create awareness, instil values and develop the personality and leadership quality in the students and staff members.


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OBC CELL

Action Taken Report

S.No	Discussions	Action Taken
1	To disseminate details about Central Sector Scholarship (CSSS) and to encourage the eligible students to apply for the same.	A Special meeting was arranged to the students and the detailed procedure was explained by the college Nodal officer. As an outcome 209 students have received CSSS to the Extent of Rs,25,08,000. 2 PG student have received Indira Gandhi Single Child Scholarship to the extent of Rs.36,300 per annum during the year 2022-2023
2	Request to clarify the quires regarding the renewal.	Nodal officer arranged a special camp with biometric assistance and helped the students in the renewal process.
3	Request to provide bonafide certificates for seeking financial assistance from Non-Governmental agencies	After proper scrutiny bonafide certificates were issued to eligible candidates.
4	Awareness on Skill development training programmes and placement opportunities.	Due to the intensive skill development training given by the college placement cell during 2022-2023. 387 number of OBC students got placed in various reputed companies.

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